



Clacton-on-Sea Sailing Club Rules

Amended, 1st December 2018
can be changed by Committee

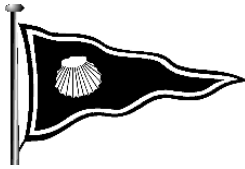


Clacton-on-Sea Sailing Club Rules

Table of Contents¹

1	BURGEE.....	1
2	Membership.....	1
3	GUESTS.....	1
4	FEES AND SUBSCRIPTIONS.....	2
5	INSURANCE.....	2
6	BOAT COMPOUND.....	2
7	LIABILITY.....	3
8	CLUBHOUSE.....	3
9	SAILING RULES.....	4
10	COMPLAINTS AND SUGGESTIONS.....	4

¹ The Table of Contents and section numbers are presented for reference only.



Clacton-on-Sea Sailing Club Rules

1 BURGEE

The Burgee of the Club shall be Royal Blue with a Silver Scallop Shell.

2 Membership

2.1 TEMPORARY MEMBERS:

Only Club's Official Visitors are considered Temporary Members:-

The Clubs Official Visitors will be:

2.1.1 Bona fide members of other sailing and allied organisations and their guests.

2.1.2 All visitors on special days designated by the Committee (e.g. Regatta & Open Day).

2.2 MEMBERS REGISTER

2.2.1 A Register of the names and addresses of all Members of the Club shall be available to Flag officers, the Membership Secretary, the Secretary and the Treasurer.

2.2.2 All members are required to notify any change of address or any purchase or disposal of any boats to the Membership secretary within 14 days of the change of circumstances.

2.3 APPLICATION FOR MEMBERSHIP

2.3.1 The Club Membership Application Form shall be fully completed and signed by the candidate.

2.3.2 In the event of the candidate not being personally known he or she must be interviewed by at least two Members of the Committee.

2.3.3 The application form and fees must be sent to the Treasurer.

2.3.4 An applicant shall provisionally be accepted for Membership and shall be allowed the privileges of the Club after 2 clear days from application.

2.3.5 A person's application for Membership shall be accepted or rejected at the next meeting of the Committee. Reasons for rejection need not be made public. In the event of an application being refused, a full refund of the subscription paid will be made.

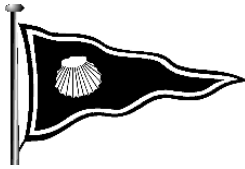
3 GUESTS

3.1 Members may introduce Guests to the Club subject to such restrictions and regulations as the Committee may make, but no Guest shall be introduced to the Club on more than 4 days in any membership year.

3.2 No person who has suffered expulsion from Membership, or whose application for Membership has at any time been rejected, may be introduced as a Guest.

3.3 A Member introducing a Guest shall be responsible for ensuring that the Guest strictly observes the Rules and Bye-Laws of the Club, and shall not leave the Club premises before the Guest.

3.4 The member introducing a guest must enter his or her name in the visitor's book before admission is allowed



Clacton-on-Sea Sailing Club Rules

4 FEES AND SUBSCRIPTIONS

4.1 FEES – AMOUNTS DUE

4.1.1 Subscriptions shall be determined annually by the Committee for all classes of Membership. They shall also determine Boat Compound fees, Boat storage fees and race entry fees.

4.1.2 No member shall be entitled to a refund of fees or Subscriptions.

4.1.3 Boats left on Club premises without a current compound fee having been paid, at the discretion of the Committee be charged a weekly storage fee.

4.2 FEES - DATE DUE

4.2.1 Annual Subscriptions and Fees are payable on the 1st. March each year

4.2.2 A Member whose subscription is not paid by the 15th. March shall be deemed to be in arrears and the Member's name may be posted on the Club notice board and he/she may be notified of the fact by post. If subscriptions are not paid by the last day of March Membership shall cease. Any Member who is in arrears shall not be eligible to vote at any Annual General Meeting.

4.2.3 New Members joining after the last day of August will be eligible for a 25% reduction and after 31st October a 50% reduction. Compound and joining fee remain the same.

5 INSURANCE

All boats owned or sailed by Club Members, or their guests in UK waters, shall have Third Party Insurance for a sum not less than the amount to be published annually by the Committee.

6 BOAT COMPOUND

6.1 A Member who has paid a Compound Fee has the right to a boat space until the renewal date. The boat space shall be the responsibility of the member paying the Compound fee and only boats owned in part at least by that Member shall be kept on that boat space.

6.2 A boat space may be transferred to another member only with the permission of the Committee.

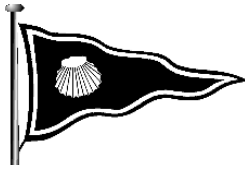
6.3 A delegated official of the Club has the right to move or make secure any boat within the Compound at their discretion, without themselves or the Club incurring any liability for loss or damage, however caused.

6.4 The Club shall be a Bailee for any boat placed in the compound and its storage shall be subject to fees as agreed by the Committee. At all times Clacton on Sea Sailing Club shall have a lien over boats in the Compound in respect of any outstanding Fees charged for the use of the Compound.

6.5 Should any boat remain in the Compound without payment of the proper fees, the Committee shall be entitled to:

6.5.1 Give notice to the owner to pay the proper fees or remove the boat from the Compound within 28 days. Failure to do so will result in the Committee disposing of the boat as they think fit.

6.5.2 To deduct from the proceeds of such a disposal any fees and costs that are outstanding, and remit any surplus to the owner.



Clacton-on-Sea Sailing Club Rules

- 6.5.3 Any notice given under rule (6.5.1) above shall be sent by recorded delivery to the last recorded address in the Club Register of members. A copy of the notice will be affixed to the boat in a suitable container, and a copy will be posted on the Club notice board.
- 6.6 All dogs must be kept on leads and in the control of the owner while in the compound.
- 6.7 Regulations prepared by the Committee covering the use of the enclosure leased to the Club by the Tendring District Council shall be deemed to be part of the Club Rules and such Rules will be displayed in the Clubhouse.
- 6.8 A speed limit of 5 m.p.h. will be observed in the Compound for all vehicles.
- 6.9 A member on buying or selling a boat shall advise the Compound Officer within 14 days.
- 6.10 Maximum size of boats allowed in the Club Compound shall be 25 ft. in length and 10 ft. 6 ins. in beam.
- 6.11 All boats must be adequately secured in the Boat Compound and the space maintained, by the person responsible for the space.
- 6.12 No member may disclose the combination of the boat compound lock to a non-member. Should security be breached in this way, the member will be responsible for all costs incurred in allocating a new combination number and notifying all members of that change

7 LIABILITY

- 7.1 The Club will not accept any liability for loss of or damage to any boats or property belonging to Members, their guests or visitors to the Club and its grounds or while attending Club functions.
- 7.2 The Club will not accept liability for personal injury sustained by Members, Guests or Visitors using any of the Club's property including electrical appliances, winches, trolleys, boats etc., nor will they accept responsibility for any injury or damage caused to a Member, guest or visitor while participating in an event organised by the Club whether or not such damage or injury could be attributed to or occasioned by the neglect or default of any of the Officers, Committee, Members or servants of the Club.
- 7.3 The Club will have a Child Protection Policy and details will be posted as appropriate
- 7.4 Before inviting Guest or visitors onto Club Premises or to participate in Club events, Members will draw attention to these Rules.
- 7.5 Any damage, or loss caused to the Club Property by a Member or Guest accompanying him/her must forthwith be notified to a member of Committee and remedied or replaced at the expense of such Member to the satisfaction of the Club.

8 CLUBHOUSE

8.1 Notice Board:

The following documents will be posted on the notice board in the clubhouse:

- 8.1.1 The Bye-Laws as amended at the previous General Meeting.
- 8.1.2 The Rules as amended by the Committee.
- 8.1.3 The text of all rule changes enacted since the previous Annual General Meeting.
- 8.1.4 A list of the Officers, Committee Members and their roles on the Committee.



Clacton-on-Sea Sailing Club Rules

8.1.5 The current Child Protection Policy.

8.1.6 Sailing Rules

8.1.7 Boat Compound Rules

8.2 The Club House may be open on Saturdays and Sundays from 10 a.m. to 11 p.m. and on other days for such hours as the Committee may resolve and post on the Club Notice Board. Children under 14 years of age when with an adult member may, be admitted to the Club House despite the "bar". Intoxicating beverages may be sold to persons over the age of 18 who are either Members, Guests or Official Visitor

8.3 The hours during which the Club House may be open for the supply of intoxicating liquors are:

Weekdays, (not being Christmas Day or Good Friday), 10 a.m. to 11 p.m.

Sundays and Good Friday, 12 noon to 10.30 p.m.

Christmas day - Closed

The Committee reserve the right to alter the above hours from time to time.

Members shall be notified by an announcement on the Notice Board.

8.4 Private Functions: A Member may apply in writing to the Committee at least 6 weeks before the proposed event for permission to use the Club for a specific function.

8.5 Members shall pay for every expense they incur before leaving the Club premises. The Club may not open an account with a member.

8.6 Gambling and betting (except as authorised by the Committee) are not allowed.

8.7 No dogs shall be allowed in the Club Room but can cross to the balcony. The committee hold the right to ask the member to remove their dog. Members are requested to keep their dogs under control whilst on Club grounds or premises.

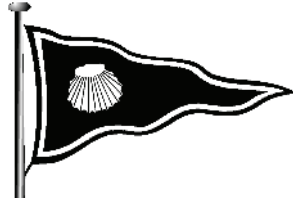
8.8 The Rear Commodore shall be responsible for the custody and allocation of all keys and access codes under the direction of the Committee.

9 SAILING RULES

All races shall be governed by the Club Sailing Instructions as published.

10 COMPLAINTS AND SUGGESTIONS

Should any member have cause for complaint or have any suggestion to make, these must be submitted to the Hon. Secretary in writing.



Clacton-on-Sea Sailing Club

Bye-Laws

Amended, 7th January 2018



Clacton-on-Sea Sailing Club

Bye-Laws

Table of Contents¹

1	OBJECT	3
2	MEMBERSHIP YEAR	3
3	MEMBERSHIP.....	3
4	RESIGNATIONS AND EXPULSIONS	5
5	OFFICERS.....	5
6	PRESIDENT AND VICE PRESIDENTS.....	6
7	BYE-LAWS AND RULES	7
8	CLUB MANAGEMENT.....	7
9	CLUB MONEYS	9
10	GENERAL MEETINGS.....	9
11	ALTERATION OF BYE-LAWS	10
12	TRUSTEES.....	10
13	WINDING UP.....	10

¹ The Table of Contents and section numbers are presented for reference only.



Clacton-on-Sea Sailing Club

Bye-Laws

1 OBJECT

The objects of the Club shall be to encourage amateur boat sailing, racing, cruising and sea angling.

- 1.1 To provide and maintain a Club and enclosure for the use of Members of the Club.
- 1.2 To provide other facilities that may be considered necessary for or beneficial to the Club and its Members.
- 1.3 To promote social intercourse amongst those interested in sailing, racing, cruising & sea angling.

2 MEMBERSHIP YEAR

The Membership Year will be from 1st. March to the last day in February.

3 MEMBERSHIP

There shall be the following classes of membership.

3.1 FULL MEMBERS:

Shall have the use of the Clubhouse and all its facilities and shall be able to introduce guests, subject to the rules governing guests. They shall have the right to attend, speak and vote at General Meetings and to hold office as an Officer of the Club. They also have the right to helm or crew in Club races and the right to apply for a boat space in the compound.

3.2 CADET MEMBERS:

May be elected during the membership year in which the member reaches the age of 12 years. They shall have all the rights of a member plus the right to elect a Cadet Commodore to the Committee. Cadets, apart from the Cadet Commodore, shall not have the right to vote at a Committee Meeting, or to serve on the Committee. Cadet membership shall cease on the last day of the membership year in which the member reaches the age of 18.

3.3 JUNIOR MEMBERS:

May be elected during the membership year in which they reach the age of 5 years. They must be proposed by an adult member who will be legally responsible for them while engaged in Club activities. The Junior Member shall have the use of the Clubhouse and all its facilities, shall be able to introduce guests, subject to the rules governing guests, the right to helm or crew in Club and Cadet races (except on Cadet day when racing will be exclusively for Cadets), the right to apply for a boat space in the Compound. Junior Membership shall cease on the last day of the membership year in which the member reaches the age of 12 years.

3.4 FAMILY MEMBERS:

Shall consist of a Husband and Wife² and any of their children aged under 18 on the first day of the membership year. The husband and wife shall both have the rights of a member and the children the right of a Cadet member as long as membership year they are in the age category for Cadets. Children under the age of twelve shall have the rights of a Junior Member.

3.5 SENIOR CITIZEN MEMBERSHIP:

During the membership year in which they reach the age of sixty years, and subsequently, a person may

² At the discretion of the committee a man and woman living together as husband and wife and any of their children may be accepted for family membership



Clacton-on-Sea Sailing Club

Bye-Laws

apply for Senior Citizen Membership. A Senior Citizen Member shall have all the rights of a Member.

3.6 STUDENT MEMBERSHIP:

Any person over the age of 18 undergoing full time education may be elected to Student Membership. They shall have the same rights as a Member.



Clacton-on-Sea Sailing Club

Bye-Laws

3.7 LIFE MEMBERS:

At the discretion of the Committee, a Member whose subscription is paid by making a single payment of twenty (20) times the annual subscription at the date of application. A Life Member has all the rights and privileges of a Member.

3.8 HONORARY MEMBERS:

May be elected annually at an AGM at the discretion of the Committee to one of the aforementioned categories 3.1 (Member) or 3.2 (Cadet Member).

3.9 HONORARY LIFE MEMBERS:

Honorary life Membership of the Club shall be conferred at an Annual General Meeting of Members on the recommendation of the Committee as a distinction for services rendered to the Club. Such membership shall carry all the rights and privileges enjoyed by a Member.

4 RESIGNATIONS AND EXPULSIONS

4.1 Every Member joining the Club implicitly undertakes to comply with the Bye-Laws and Club Rules.

4.2 If the conduct of any Member either in or out of the Club House shall in the opinion of the Committee be injurious to the character of the Club, that Member shall be requested to explain their actions to a meeting of the Committee. This request shall be sent by recorded letter.

4.3 The said Member shall be asked to resign within 7 days if a minimum of two thirds of the whole Committee so agree. If the Member does not resign within 7 days, expulsion shall take place forthwith and the Member shall be informed by recorded letter.

5 OFFICERS

5.1 The Officers of the Club shall consist of three Flag Officers, Commodore, Vice-Commodore, and Rear-Commodore, together with the Secretary and Treasurer.

- 5.1.1 Commodore (Flag Officer):
 - Responsible overall for the Club and its members
 - Figure Head of the Club
 - Ensure that Sub Committees run smoothly
 - Chair Committee meetings
 - New ideas for improving the Club
 - Ensure that Officers have things under control
 - Represent Club at functions
 - Recommend Honorary Memberships
- 5.1.2 Vice Commodore (Flag Officer):
 - Overall charge of all sailing matters
 - Set up and run the Sailing Committee
 - Organize sailing (race and family) for the Club Calendar
 - Organize training events
 - Organize other sailing and sailing oriented events
 - Responsible for the safety boat and tractor maintenance



Clacton-on-Sea Sailing Club

Bye-Laws

- 5.1.3 Rear Commodore (Flag Officer):
Overall responsibility for the social life of the Club
To enlist and run the House and Wine committee
Organize social events
Responsible for the fabric of the building
Overall responsibility for the bar
Responsible for key distribution (make and maintain chart/list)
- 5.1.4 Secretary:
Main Club contact
Legal representative of the Club
Communication with necessary parties unless delegated by the committee elsewhere
Coordinate all information
Taking and typing of minutes
Notify members of the AGM
Notify members of their committee
Notify other organizations of events and contacts
Notify T.D.C. and police of relevant matters
Arrange bar extensions
Issue invitations to events (e.g. T.D.C., other clubs and organizations, etc.)
- 5.1.5 Treasurer:
Control of Club Funds
Production of accounts
Financial budgeting
Payment of bills
Banking of Club income
- 5.2 The Officers shall be ex-officio members of all committees.
- 5.3 Flag Officers term of service is one (1) year. Flag Officers are elected each year at the Annual General Meeting. Their period of service in any one office shall be limited to two consecutive years except where unusual circumstances apply. After this period, they are not eligible for re-election to the same office until a further twelve months have elapsed. If no nominations are received, this period of service may be extended by one (1) year., with a limit of two (2) such extensions. After this period, they are not eligible for re-election to the same office until a further twelve months have elapsed.
- 5.4 The Secretary and Treasurer's term of service is two (2) years. Their term of service in any one office shall be limited to two (2) consecutive years except where unusual circumstances apply. After this period, they are not eligible for re-election to the same office until a further twelve months have elapsed. If no nominations are received, this period of service may be extended by one (1) year.
- 5.5 All Officers must be fully paid up Members of the Club.
- ## 6 PRESIDENT AND VICE PRESIDENTS
- 6.1 On retiring, the Commodore shall become the President of the Club. On the appointment of the next President under this rule, the previous one shall become a Vice President.
- 6.2 The President and Vice Presidents shall be entitled to attend Committee meetings and speak on invitation from the Committee but not to vote thereat.
- 6.3 Presidents and Vice Presidents continue in their appropriate office so long as they remain members of the Club. There shall be no Honorary Vice Presidents.



Clacton-on-Sea Sailing Club

Bye-Laws

7 BYE-LAWS AND RULES

- 7.1 The Club Bye-Laws are binding on all Club Members. They may only be altered by a resolution of an Annual General Meeting or Extraordinary General Meeting.
- 7.2 Rules are implemented by the Committee and may be altered by that Committee.

8 CLUB MANAGEMENT

8.1 COMMITTEE

- 8.1.1 The management of the Club shall be vested in a Committee consisting of the five (5) Officers, Chairman of the Cadet Steering Committee, and not less than one (1) Member, but not more than seven (7) members. If at the AGM the stated Officers cannot be elected, the committee can continue with a minimum of three (3) Officers, Commodore, Secretary and Treasurer so elected.
- 8.1.2 The Committee shall fulfil the duties of the Officers, Sailing Secretary, Social Secretary, Membership Secretary, Fishing Representative, Purser, Bosun, Press & Publicity Officer, Compound Officer, Cadet Commodore and Chairman of the Cadet Steering Committee.
- 8.1.3 The Committee may make, alter or repeal Rules. Such Rules and any alteration thereto shall be posted on the Club Notice Board, and providing they are not inconsistent with the rules of the Club for the time being, be binding on all members and be considered as part of the rules of the Club until they are rescinded or varied by the Club at an Annual General Meeting. The Committee shall keep a minute book and record all its transactions therein.

8.2 ELECTION OF COMMITTEE

- 8.2.1 Non-Officer members of the Committee shall be elected at the Annual General Meeting to serve a period of two consecutive years. There shall be no limit on the term of service provided the Committee member stands for election on completion of the prior term of service.
- 8.2.2 A Committee Member may be removed from office if two thirds of the Committee so agree.

8.3 COMMITTEE DUTIES (Non-Officers)

- 8.3.1 Sailing Secretary:
Responsible to Vice Commodore for sailing
Help organize Sailing committee
Organize rotas for Officer of the day, Race Officer and support boat cover
Check that above are aware of their duties
- 8.3.2 Social Secretary:
Responsible to the Rear Commodore
Assist with House and Wines committee
Organize and run galley rotas
Check the cleanliness of the galley
Check galley stocks
Check condition of galley equipment
- 8.3.3 Membership Secretary:
Responsible for all matters relating to membership subscriptions.
Maintain and update the membership database.
Send new members receipts for social and sailing calendars for payment.
Send reminder letters for non-payment of subscription and boat compound fees
Report membership for new and ceased or changed details to Committee.
- 8.3.4 Fishing Representative:
Responsible for fishing members
To encourage fishing members



Clacton-on-Sea Sailing Club

Bye-Laws

- 8.3.5 Purser:
 - Responsible to the Rear Commodore
 - Bar rota for calendar
 - Responsible for stocking the bar
 - Ensuring the bar is clean
 - Check float levels are adequate
 - Keep records of bar receipts and provide revenue to the Treasurer
 - Ensure the maximum amount of cash we are insured for is not exceeded
- 8.3.6 Bosun:
 - Maintenance of the fabric of the Clubhouse and Compound as required
- 8.3.7 Press and Publicity:
 - Issue press releases and reports to media
 - Publicise Club events
 - Issue periodic editions of the sailing scene
 - Encourage local businesses to advertise in Sailing scene/websites
 - Encourage Club members to participate in forthcoming races and social events
- 8.3.8 Compound Officer:
 - Responsible for Compound Maintenance and upkeep
 - Responsible for ensuring members keep their boats and boat spaces in a condition that will not be dangerous to other boats or members (i.e. tied down and rigging OK)
 - Allocation of boat spaces
- 8.3.9 Chair of the Cadet Steering Committee:
 - Guidance of the Cadet committee
 - Enable Cadet projects
 - Adult (if necessary) representative on main committee
- 8.3.10 Cadet Commodore
 - To organise and lead cadet social and sailing events.
 - To develop the cadet section and harness talent.
 - To work alongside the Cadet Steering Committee in the best interest of the sailing club's cadet section.
 - To represent the cadets opinions at main committee meeting

8.4 SUB COMMITTEES

The Committee may annually appoint the following Sub-Committees.

- 8.4.1 SAILING COMMITTEE comprising not more than six members who shall be responsible for all sailing matters and shall settle all disputes appertaining to sailing. The Vice Commodore will head the Sailing Committee.
- 8.4.2 HOUSE COMMITTEE comprising not more than five members who shall be responsible to the Committee for all Club House, Bar and Social matters. The Rear Commodore will head the House Committee.
- 8.4.3 FISHING COMMITTEE comprising not more than three members who shall be responsible to the Committee for all matters concerned with fishing. The Fishing Representative will head the Fishing Committee.
- 8.4.4 SUB COMMITTEE for special purposes.

8.5 CONDUCT OF COMMITTEE MEETINGS

- 8.5.1 A quorum shall be not less than 50% of the members of the Committee, including a minimum of one (1) Officer.
- 8.5.2 The Committee shall meet not less than six times a year and shall have the power to fill any vacancies that may occur in any Committee or Sub-Committee.



Clacton-on-Sea Sailing Club

Bye-Laws

- 8.5.3 The Senior Flag Officer present shall take the chair at all meetings. In the absence of a Flag Officer, the Committee Members shall elect a meeting Chairman.
- 8.5.4 With the exception of Expulsions and Removals from Office, resolutions shall be passed on a simple majority. The Chairman shall in all cases have a vote in his own right and an additional deciding vote in the event of equality of votes on a resolution.
- 8.5.5 At any Committee Meeting, absent Member may not vote by post or deputise any other Member to vote for him or her by proxy.

9 CLUB MONEYS

- 9.1 The Club shall keep its accounts at such financial institutions, as the Committee shall decide. All moneys of the Club shall be paid into such accounts and all payments made on account of the Club (except petty disbursements) shall be made by cheque on the Club's Bankers.
- 9.2 There shall be three authorised signatories appointed by the Committee from members of that Committee.
- 9.3 All cheques must be signed by any two of the authorised signatories.
- 9.4 Expenses incurred on Club business, authorised by the Committee, shall be paid by the Treasurer on proof of expenditure.
- 9.5 The Committee and all Sub-Committees shall keep accurate and detailed accounts of all moneys received and expended by them.
- 9.6 Any Club asset to be disposed of shall be advertised on the Club Notice board for a period of not less than 28 days. At the discretion of the Committee, advertisements may also be placed elsewhere.
- 9.7 Un-budgeted expenditure by Committee Members where payment is made to another Member must be brought before and approved at a Committee Meeting.
- 9.8 No Committee Member shall spend more than the sum of £30 on any project without prior authorisation of the Committee at a meeting.

10 GENERAL MEETINGS

10.1 RULES FOR ALL GENERAL MEETINGS

- 10.1.1 A quorum at any General Meeting shall be 20% of voting Members.
- 10.1.2 With the exception of amendment and alterations to Bye-Laws, resolutions shall be passed on a simple majority. The Chairman shall in all cases have a vote in his own right and an additional deciding vote in the event of equality of votes on a resolution.

10.2 ANNUAL GENERAL MEETINGS

- 10.2.1 The Annual General Meeting shall be held within six weeks after September 30th.
- 10.2.2 The Secretary shall send all voting members six weeks' clear notice of the date of the meeting.
- 10.2.3 Notice of any motion a member wishes to bring forward shall be given to the Secretary in writing at least 28 days before the Annual General Meeting.
- 10.2.4 Nominations for Flag Officers must be submitted to the Secretary in writing at least 14 days prior to the Annual General Meeting, and must be countersigned by the nominee. Nominations for any individual Flag Officer will be accepted 'From the Floor' of the AGM only if the Secretary has no previous nominations for that position.
- 10.2.5 Fourteen days prior to the Annual General Meeting, the Secretary will circularise details of the business to be transacted and notice of any motion that a member may wish to bring forward including alterations to the Bye-Laws.



Clacton-on-Sea Sailing Club

Bye-Laws

10.2.6 The Annual General Meeting shall be held for the following purposes.

- a) To adopt Standing Orders for the conduct of that meeting.
- b) To adopt minutes of the previous AGM and any Extraordinary General Meetings
- c) To adopt the Officers reports.
- d) To adopt the assessed accounts.
- e) To consider and if thought fit vote on any proposed amendments or additions to Rules or Bye-Laws.
- f) To elect Officers and Members to serve on the Committee
- g) To consider motions submitted by Members.
- h) To elect Assessors, Honorary or otherwise for the ensuing year.

10.3 EXTRAORDINARY GENERAL MEETING

10.3.1 The Committee may at any time and shall on the resolution of 20 Members stating in writing the business for which it is required, convene an Extraordinary General Meeting for that specific purpose.

10.3.2 The meeting shall be held within a period of not less than 4 weeks nor more than 8 weeks from receipt of such notice.

10.3.3 The Secretary shall give Fourteen days' clear notice to the Members of such a meeting giving details of the business to be transacted.

11 ALTERATION OF BYE-LAWS

11.1 The Bye-Laws may only be altered or amended at a General Meeting

11.2 Any Member desiring an alteration shall be given to the Secretary in writing notice of the exact alteration as in 10.2.3. No alteration or amendment to the Bye-Laws shall be declared carried unless two thirds of those voting members present so agree.

12 TRUSTEES

12.1 Trustees shall be elected by the Committee, and shall hold office for the lesser of a maximum period of 10 years or on resignation. They may be re-elected for further periods of 10 years unless removed from office as in Bye-Law 4.

12.2 The number of Trustees shall be not more than four or less than three and the property of the Club (other than cash which shall be under the control of the Treasurer) shall be vested in them, but maintained and kept secure on a day to-day basis by the Committee.

12.3 They shall deal with the property of the Club as directed by resolution of the Committee (of which an entry in the minute book shall be conclusive evidence) and they shall be indemnified against risk and expenses out of the Club property.

12.4 They shall have the right to attend and speak at Committee meetings, but not to vote thereat.

13 WINDING UP

13.1 In the event of it being necessary to wind up the Club, the Trustees shall assume that responsibility.

13.2 In the event of there being no duly elected committee, the Trustees may form the Committee.



Clacton-on-Sea Sailing Club

Bye-Laws

- 13.3 If, after discharging the Club's Debts, there remains any assets, the Trustees shall distribute them to approved sporting or charitable organisations, to comply with the legislation.